



York Health and Care Partnership Board

Minutes of the meeting of the York Health and Care Partnership held on Monday 24th October 2022

Present		
Ian Floyd (Chair)	Chief Operating Officer	City of York Council (CYC)
Simon Bell	Interim Place Director	York Place: Humber and North Yorkshire Integrated Care System (H&NY ICS)
Jamaila Hussain	Corporate Director of Adult Service and Integration	CYC
Emma Johnson	Chief Executive	St. Leonards Hospice
Stephanie Porter	Interim Director of Primary Care	York Place H&NY ICS
Alison Semmence	Chief Executive	York Centre for Voluntary Services (CVS)
Present via MS Teams		
Cllr. Nigel Ayre	Executive Member for Finance and Major Projects	CYC
Zoe Campbell	Managing Director	Tees, Esk and Wear Valleys NHS Foundation Trust (TEWV)
Michelle Carrington	Executive Director for Quality & Nursing	York Place H&NY ICS
Rebecca Field	Joint Chair of York Health and Care Collaborative	York Medical Group
In Attendance		
Paul Jacques	Team Administrator	York Place H&NY ICS
Michal Janik	Project Support Officer	York Place H&NY ICS
Melanie Liley	Deputy Chief Operating Officer/Chief AHP	York and Scarborough Teaching Hospitals Foundation Trust (Y&STHFT)
Christine Marmion	Deputy Chief Executive	York Centre for Voluntary Services (CVS)
Fiona Phillips	Assistant Director, Consultant in Public Health	CYC
Bryn Roberts	Director of Governance and Monitoring	CYC

Peter Roderick	Consultant in Public Health	York Place H&NY ICS/CYC
Hannah Taylor	Team Administrator	York Place H&NY ICS
Tracy Wallis	Health and Wellbeing Partnerships Co-ordinator	CYC
Apologies		
Sian Balsom	Manager	York Healthwatch
Gail Brown	CEO	York Schools & Academies Board
Professor Mike Holmes	Chair	Nimbuscare
Professor Charlie Jeffrey	Vice Chancellor and President	University of York
Simon Morritt	Chief Executive	Y&STHFT
Victoria Mulvana-Tuohy	Head of AHP Standards	Y&STHFT
Sharon Stoltz	Director of Public Health	CYC

AGENDA

The agenda was discussed in the following order.

Item	Title	Led by
1	<p>Welcome and apologies for absence The Chair welcomed everyone to the meeting and noted the apologies.</p> <p>Declarations of interest No declaration of interest reported</p> <p>Minutes of the meeting held on 26.09.2022 There were no matters arising from the last set of minutes and the board agreed them as an accurate record of the previous meeting.</p> <p>Actions from the meeting held on 26.09.22</p> <p>Draft Terms of Reference Action 1: Jamaila Hussain to update the Terms of Reference to reflect the comments of the board - complete</p> <p>For Agreement: Priority Setting 2022/23 and 2023/24 Action 2: Peter Roderick to update the priorities with the comments of the board - complete</p> <p>Place Delivery Proposals Action 3: Jamaila Hussain to integrate the suggested changes to the proposal - complete</p>	Chair

2	<p>'Right to Rehab' for York</p> <p>Due to apologies from Vicky Mulvana-Tuohy this item will be discussed at the next meeting in November.</p>	Vicky Mulvana-Tuohy
3	<p>Update from York CVS: Integrated Care Board (ICB) update and Voluntary Sector and Social Enterprise (VCSE) contribution to winter planning</p> <p>Alison Semmence (AS), presented an ICB update from the Collaborative and an overview of an initial draft of proposals from VCSE on what they could offer York Place in terms of additional support for winter planning. The VCSE Collaborative is part of the system wide governance and will work closely with other collaboratives and Places. The VCSE is represented at the ICB by the Chair Jason Stamp with designated VCSE senior lead in all six Places.</p> <p>AS emphasised the important role volunteers can and do offer in the health and care sector and how crucial it is to involve the voluntary sector from the outset in collaborative work discussion. Consequently, the VCSE Programme Director is working across Integrated Care System (ICS) workstreams to embed the VCSE within all areas of health and care.</p> <p>VCSE York priorities have been identified with hospital discharge pathways as the top priority for consideration. Christine Marmion discussed one of the examples of support into the discharge pathway. The 'Pathway to Recovery' pilot is a Multi Disciplinary Team (MDT) which works closely with staff at Foss Park Hospital together with patients and their families to ensure a smoother experience of discharge from hospital. The team works to wrap around existing services to provide support with the aim of preventing patients being re-admitted to hospital.</p> <p>The approach could be adopted in the acute care hospital setting, building on shared services which are already in place, most notably with Age UK.</p> <p>The proposal paper was being developed and multi-year costings for consideration being refined.</p> <p>The Board discussed the importance of ensuring that all proposals linked to key priorities were identified by the ICB and risk assessed so that consideration of all proposals were reviewed using the same criteria, including assessing the value of the investment with added value perspective. The partnership needs to be confident once ICB funding comes forward that the right schemes have been financed with appropriate outcomes and evaluation measures in place. The data aspect on measuring improvement could be supported by the Business Intelligence team.</p>	Alison Semmence

	<p>The Board discussed the need to think beyond short term funding for Voluntary Sector schemes, so that assurance could be offered to the sector as valued partners, promoting resilience.</p> <p>AS asked for the Board to consider longer term 'top-sliced' ringfenced funding specifically for of VCS.</p> <p>Action 1: Schedule for next meeting a single paper which aims to identify priorities being submitted to ICB for funding consideration.</p>	
4	<p>Update on current system pressures</p> <p>Simon Bell, Interim Place Director, discussed some of the key pressures being experienced in the local health and care system, highlighting the additional emphasis being placed on the concerns raised as a result of the recent CQC inspections. It was further highlighted that in preparing for additional demand due to winter pressures, there was increased risk to service delivery due to staff shortages impacting on flow into and out of the hospital, this was the experience across all our health and social care providers.</p> <p>Michelle Carrington (MC), confirmed that an action plan is in place and reviewed and updated weekly to respond to the CQC concerns from the previous CQC visit in March 2022, supported by all system partners. Recruitment for Health Care Assistant continued to be successful.</p> <p>MC went on to confirm that to support discharge, additional beds had been commissioned including step down beds in Osborne House. Ward 29 which is being run as a social care ward within the hospital, supported by York GPs, had increased from 15 to 19 beds. Daily escalation meetings were in place to ensure that all discharge opportunities were achieved and all commissioned capacity was utilised.</p> <p>Conversations with patients and relatives who were ready to be discharged but were declining to go to those beds available remained challenging. Whilst the system supported home first, where this was not an option, remaining in the hospital was not the right solution.</p> <p>Dr Rebecca Field (RF) from York Medical Group pointed out that hospital pressures have direct impact on primary care and vice versa so we should understand pressures across the system. In addition, lack of winter funding this year to support primary care enhancing services to respond to increased pressures will impact on primary care performance this winter. RF asked colleagues to be aware of all provider pressures and asked if the Board would consider reporting regularly on system performance and pressures.</p> <p>A discussion took place on whether there was any scope to review risk levels of both NHS 111 and YAS to ensure all options to alternative services was explored before conveyance to ED.</p> <p>There was also a discussion about the role of the Collaboratives and the</p>	Simon Bell

	<p>links across the system to ensure that there was sensible understanding of priorities and reduced duplication.</p> <p>Action 2: At the next meeting there would be a presentation identifying the role and priorities of all Collaboratives and their links into Place.</p> <p>Action 3: Performance dashboard to come to the Board on a monthly basis.</p>	
5	<p>5a Priorities & Draft Place agreement</p> <p>York Health and Care Partnership (YHCP) September meeting reviewed the emerging priorities. The priorities had been updated and members were asked to confirmed agreement.</p> <p>Accepted with the request that the over arching priority for all system partners would be the work to address and mitigate the current system pressures.</p> <p>Each priority to have a short number of actions so that performance and updates against each priority can be reviewed.</p> <p>Action 4: Priority leads to develop actions and work on performance matrix.</p> <p>5b HNY ICB York Place Agreement draft</p> <p>Place Agreement agreed.</p>	Peter Roderick
6	<p>6a Governance</p> <p>Approved by the Board</p> <p>Governance diagram</p> <p>Approved by the Board</p> <p>Action 5: Partners to send any comments/issues to Peter Roderick.</p> <p>6b Sub-groups and Place Delivery</p> <p>Members agreed the governance; sub-group structure and chairs of each workstream (where not already in place and agreed).</p> <p>Sub-group plans and membership to be presented at future meetings. Each sub-group Chair to provide an update to the Partnership through highlights reports, frequency to be agreed.</p> <p>6c YHCP Terms of Reference</p> <p>Approved by the Board.</p>	Jamaila Hussain and Peter Roderick

7	<p>Meeting in Public:</p> <p>It was recommended that the committee is held as a 'meeting in public' from April 2023 where members of the public can attend to observe a formal meeting. The Legal team has advised that Terms of References and governance need to be further following the enhancement of the Delegation Agreement.</p> <p>Action 6: Paper back at the next meeting to record the recommendation</p> <p>Engagement/Listening Events:</p> <p>Stephanie Porter (SP) highlighted that they held a vacancy for the Engagement lead and ask partners to consider how support around service transformation and winter pressures were going to be actioned. Discussion took place around the range of resources other partners had and how this could be consolidated to support the actions of the YHCP.</p> <p>Suggestion for Healthwatch to share a presentation on engagement.</p> <p>Suggestion that the Collaborative groups could be approached to understand any remit they have on engagement.</p> <p>Action 7: How to improve engagement to be discussed as agenda item at the next meeting.</p>	Chair
8	<p>Any Other Business Urgent Care/Winter Planning</p> <p>SP highlighted that partners may be aware that that North Yorkshire Place had produced an update paper on Urgent Care plans, which included York activity. This relates to North Yorkshire residents accessing York services. The York Place format is focused around the CQC action plan as previously referenced, but a wider plan which picked up a number of options for funding consideration was in development. This will be shared with partners and formally come to YHCP for ratification.</p>	Chair
9	<p>To Note the Statutory guidance - Arrangements for delegation and joint exercise of statutory functions has been shared with members which sets out guidance for integrated care boards, NHS trusts and foundation trusts</p>	

Date of next meeting – Monday 28th November, 1:00pm-3:00pm